

Career Connected Learning | Capacity Building Provider RFP – Questions & Answers

Philadelphia Works is seeking entities interested in offering capacity building support to youth workforce development providers in Philadelphia, PA. The successful respondent to this RFP will serve as PhilaWorks, the City's, and the School District's capacity building provider for CCL programs including those offered through Out-of-School Time and youth workforce programs funded by the Workforce Innovation and Opportunity Act (WIOA) and Temporary Assistance for Needy Family (TANF).

Proposals will be accepted through Friday, September 29, 2023 at 5:00PM ET. To ensure Philadelphia Works maintains an open competition process, all proposals and inquiries regarding this RFP must be submitted via email to youthrfp@philaworks.org.

Questions & Answers |

1. Are you looking for multiple or 1 provider?

Only one provider will be selected for this procurement opportunity.

2. Is there an idea of what the future roles will be for future RFPs? Do you see other providers coming in?

There will be a procurement for new WIOA and TANF youth providers. Will introduce the providers this awardee will be working with. There will also be a data consultant. In regards to capacity building itself, this awardee will manage.

3. Are there specific milestones or deadlines apart from the contract and capacity building support start dates?

Yes, a high-level timeline is available in the PowerPoint slides available under the listing for this RFP on www.philaworks.org/procurement-opportunities-provider-resources/

4. Is this contract multi-year?

This procurement is for a one-year contract. The role will continue forward in the following years for a continuation of work.

5. Will there be some type of auditing attached to this contract?

Because these are funds allocated to the workforce board, there are auditing officers who come to Philadelphia works. As monitoring is ongoing, the finance team will ensure the awardee is onboarded to reporting expectations.

6. Are there any MWBE requirements?

There are no requirements, but we have a section on the application to capture that information.

7. PhilaWorks is the grantee, right? Is this a grant or contract?

The awarded provider will be a subcontractor for Philadelphia Works.

8. Requirement for the indirect cost-rate. Although the grantee can set indirect costs rates, why is it a requirement that there is an indirect cost-rate?

This is specific to administrative cost of the provider. If your organization doesn't have an indirect cost-rate you can direct charge those costs to Philadelphia Works.

9. Do administration expenses need to be broken down by item or will an overall rate be accepted?

If you have a federal approved indirect cost rate, you can use the rate. If you do not have an approved rate, the administrative cost has to be itemized.